

APPENDIX P List of Project Files held by DONM

PROJECT BUDGET

PROJECT REPORTING

Quarterly Ministry reports
Report to CPHAC
Monthly project reports

STEERING GROUP

Formation
Terms of reference
Agendas and minutes

PROFESSIONAL AND ROLE DEVELOPMENT

Position descriptions
Competencies identified
Competency self-assessment tool
Needs analysis related to PHC priorities
Professional development programme, specific course outlines and evaluations
Monthly workshop programme and evaluations
Clinical supervision
Colleague visits and coaching
Whanau Nurse development
Model of care

BENCHMARKING REPORTS

EVALUATION PROCESSES AND REPORTS

Colleague and referrer focus groups
Client feedback
Project participants' perspective

PRESENTATIONS

APPOINTMENT PROCESS

REEFTON FILES