



# Accessing Psychiatric Emergency Service Procedure

Procedure Number  
WCDHB-PG-0031

Version Nos:  
**5**

## 1. Purpose

This Procedure is performed by West Coast District Health Board (WCDHB) clinical staff when they wish to access the WCDHB Mental health Service (MHS) Psychiatric Emergency Service for a patient/client they are involved with.

## 2. Application

This Procedure is to be followed by all WCDHB clinical staff members.

## 3. Definitions

There are no definitions associated with this Procedure.

## 4. Responsibilities

For the purposes of this Procedure

*All WCDHB Staff Members* are required to abide by the requirements of this Procedure

## 5. Resources Required

This Procedure requires no specific resources

## 6. Process

- 1.00 The WCDHB MHS Psychiatric Emergency Service (PES) is a 24 hour a day, 7 day a week service.
- 1.01 The functions of the WCDHB MHS PES are to:
  - i) facilitate assessment examinations under the Mental Health (Compulsory Assessment and Treatment) Act (1992) and Amendments;
  - ii) assist clients/patients who are in crisis related to their mental health and to provide/arrange emergency assessment and treatment.
  - iii) provide information and advice on the Mental Health (Compulsory Assessment and Treatment) Act (1992) and Amendments
- 1.02 If staff are in any doubt about any of their clients/patients mental health, then staff members should contact the PES and discuss the situation and clarify any issues
- 1.03 In urgent situation, contact the Grey Hospital Receptionist and request them to page the PES.
- 1.04 In non-urgent situations a referral is to be made to the relevant Community Mental Health Service.



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## 7. Precautions And Considerations

- ➔ The WCDHB MHS Psychiatric Emergency Service (PES) is a 24 hour a day, 7 day a week service.
- ➔ To contact the PES in urgent situation, contact the Grey Hospital Receptionist and request them to page the PES.
- ➔ To contact the PES in non-urgent situations a referral is to be made to the relevant Community Mental Health Service.

## 8. References

Mental Health (Compulsory Assessment and Treatment) Act (1992) and Amendments

## 9. Related Documents

WCDHB MHS Service Provision Framework

<b>Revision History</b>	<b>Version:</b>	5
	<b>Developed By:</b>	T Groot
	<b>Authorised By:</b>	Chief Executive Officer
	<b>Date Authorised:</b>	April 1997
	<b>Date Last Reviewed:</b>	November 2007
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