



# Infection Control Programme Procedure

Procedure Number  
WCDHB-IC-0019

Version Nos:  
**6**

## 1. Purpose

This Procedure outlines the Infection Control Programme to be undertaken throughout West Coast District Health Board (WCDHB) by the Clinical Nurse Specialist – Infection Control.

## 2. Application

This Procedure is to be followed by all staff throughout WCDHB.

## 3. Definitions

There are no definitions associated this Procedure:

## 4. Responsibilities

For the purposes of this Procedure:

*Clinical Nurse Specialist - Infection Control is* required to:

- oversee all aspects of this Procedure
- monitor the performance of WCDHB staff members in relation to this Procedure

*Staff Members* are required to:

- ensure they abide by the requirements of this Procedure;
- abide by all WCDHB Infection Control Policy and Procedures;
- abide by all WCDHB Health and Safety Policy and Procedure.

## 5. Resources Required

This Procedure requires no specific resources.

## 6. Process

### 1.00 Duties

- 1.01 On a weekly basis the Clinical Nurse Specialist (CNS) is to visit the Wards to gain information regarding current infection potential.
  - i) to provide advice as indicated by situation or to staff.
  - ii) to assess Infection Control effectiveness and Isolation compliance.
- 1.02 CNS – Infection Control is to attend daily the Plate round at the Laboratory, follow up and to identify potential Nosocomial infections, and other laboratory reports.
- 1.03 Surgical Site and Hospital Acquired Infections surveillance weekly and other wound conditions to establish infection rate.
- 1.04 The CNS Infection Control is to identify any potential infection control hazards as reported via the WCDHB Accident/Incident Reporting System.



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## **2.00 Monthly Duties**

- 2.01 The CNS Infection Control is to provide Mandatory Education on a monthly basis at Greymouth Hospital for WCDHB staff. Contracted and Long Term Care facilities staff are invited to attend. Infection Control Education sessions are held twice yearly in Reefton and Hokitika, and three times a year at Buller Health.
- 2.02 The CNS Infection Control is to liaise with designated staff person at, Reefton, Buller, Community Mental Health and Community Services weekly/ monthly
- 2.03 The CNS Infection Control is to assess and classify all laboratory reported infections and Report to the WCDHB Infection Control Committee and complete statistical documentation monthly on Hospital Acquired Infections
- 2.04 The CNS infection Control is to undertake infection control audits (as per the Requirements of the WCDHB Infection Control Auditing Procedure).

## **3.00 Bimonthly Duties**

- 3.01 On a two monthly basis, the CNS Infection Control is to visit Buller, Reefton, to assess infection control practices, advise on improvements, perform surveillance and provide ongoing education.

## **4.00 Duties Undertaken As Required**

- 4.01 The following duties are to be undertaken by the CNS infection Control as and when required:
  - i) Check MRSA status of new employee's, transferred patients, known Positive MRSA patients and pre-anesthetic clinic patients
  - ii) Assist OSH/ C&PH in checking TB status of staff if there are concerns.
  - iii) Assist in appropriating the choice of cleaning agents, equipment, sterilisation and Disinfection methods.
  - iv) Provide ongoing education sessions, liaising with Representatives and Nurse Specialists.
  - v) Monitor and report on Blood/Body Fluid Exposures and to provide follow-up and advice.
  - vi) Provide in-service education
  - vii) Liaise with Theatre and CSSD to ensure processes and special requirements are to standard
  - viii) Attend training seminars and conferences to keep current with practice.
  - ix) Liaise with other Advisers and Infection Control Specialists nationally.
  - x) Prepare reports (as required) for WCDHB Management, Ministry of Health as required
  - xi) Manage any infection outbreaks in WCDHB Facilities



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## 7. Precautions And Considerations

- ➔ On a weekly basis the CNS Infection Control is to attend Wards to gain information regarding current infection potential.
- ➔ The CNS Infection Control is to undertake infection control audits (as per the requirements of the WCDHB Infection Control Audit Procedure).
- ➔ On a bi-monthly basis to visit Buller and Reefton Health Care to assess infection control practices

## 8. References

New Zealand Standard – Infection Control (NZS 8142:2008)

## 9. Related Documents

WCDHB Infection Control Procedure Manual  
WCDHB Health and Safety Policy and Procedure Manual  
WCDHB Accident/Incident Form

<b>Revision History</b>	<b>Version:</b>	6
	<b>Developed By:</b>	Infection Control Coordinator
	<b>Authorised By:</b>	General Manager - Operations
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