



# Plug Hole Cleaning Procedure

Procedure Number

WCDHB-IC-0032

Version Nos:

5

## 1. Purpose

This Procedure outlines the process for cleaning of plug holes within West Coast District Health Board (WCDHB) facilities.

## 2. Application

This Procedure is to be followed by all clinical staff throughout WCDHB.

## 3. Definitions

There are no definitions associated with this Procedure:

## 4. Responsibilities

For the purposes of this Procedure:

**Clinical Nurse Specialist - Infection Control** is required to:

- oversee all aspects of this Procedure
- monitor the performance of WCDHB staff members in relation to this Procedure;

**Staff Members** are required to:

- ensure they abide by the requirements of this Procedure;
- abide by all WCDHB Infection Control Policy and Procedures;
- abide by all WCDHB Health and Safety Policy and Procedure.

## 5. Resources Required

This Procedure requires:

- |                         |                       |
|-------------------------|-----------------------|
| i) Mop Heads            | iv) Mr Muscle Cleaner |
| ii) Buckets             | v) Bleach             |
| iii) Clear Plastic Bags | vi) Scouring Pad      |
| iv) Cleaning Clothes    |                       |

## 6. Process

- 1.00 Basins, sinks and their plug holes are to be cleaned regularly.
- 1.01 The outer aspect (stainless steel area) of the plug hole is to be cleaned as a matter of course during routine cleaning.
- 1.02 The interior of the plug hole is to be cleared of debris when indicated.
- 1.03 On a 6 monthly basis, each plug hole should be vigorously cleaned with bleach or disinfectant and scoured with a poly pad (separate one for each plug hole), then the basin thoroughly cleaned as usual.
- 1.04 Abrasive cleaners, Bleach or Methylated spirits may be used to enhance the visual appearance of the basin and sink.



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### 7. Precautions And Considerations

- ➔ Basins, sinks and their plug holes are to be cleaned regularly.
- ➔ On a 6 monthly basis, each plug hole should be vigorously cleaned with bleach or disinfectant and scoured with a poly pad
- ➔ Abrasive cleaners, Bleach or Methylated spirits may be used to enhance the visual appearance of the basin and sink.

### 8. References

New Zealand Standard – Infection Control (NZS 8142:2007)

### 9. Related Documents

WCDHB Health and Safety Procedure Manual

WCDHB Infection Control Procedure Manual

<b>Revision History</b>	<b>Version:</b>	5
	<b>Developed By:</b>	Infection Control Coordinator
	<b>Authorised By:</b>	GM – Operations
	<b>Date Authorised:</b>	March 2004
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