



Drying Process Procedure (Kamsin 1 - 4)

Procedure Number
WCDHB-LDY-006

Version Nos:
3

1. Purpose

This Procedure is performed as a means of ensuring that the drying process is undertaken in a safe and efficient manner utilising the Kamsin machine.

2. Application

This Procedure is to be followed by all Laundry staff throughout the West Coast District Health Board (WCDHB).

3. Definitions

There are no definitions associated with this Procedure.

4. Staff Authorised To Perform Procedure

This Procedure shall be performed by:

- all laundry staff.

5. Resources Required

This Procedure requires:

- Kamsin drying machine

6. Process

1.00 Safety Precautions

- 1.01 The prescribed lifting technique must be used when loading wet washing into the machine.
- 1.02 The metal door rim and inside of the dryer becomes very hot when in use so care must be taken to avoid contact with these parts by hands and arms when unloading.
- 1.03 Any malfunctions are to be reported to the Laundry Supervisor immediately.

2.00 Operating Process

- 2.01 The on switch is located behind the machine.
- 2.02 Load the dryer with sorted washed laundry.
- 2.03 All dryers have a time control switch which is set to a pre-determined programme depending on the type of laundry to be dried.
- 2.04 Before starting the dryer check to make sure that the time programme is correct for the type of laundry to be dried.



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3.00 Machine 1 (This Has An Automatic Function Control)

- 3.01 Load machine
- 3.02 Set temperature gauge.
- 3.03 Set timer.
- 3.04 Press starter button.
- 3.05 When drying is completed the laundry is sorted into categories i.e. towels, sheets etc

4.00 Machine 2 (This Has A Manual Function Control)

- 4.01 This machine has no temperature control or cool down facility and is **NOT** to be used for drying private clothing.
- 4.02 This machine is solely for laundry which is to be processed through ironer machine.
- 4.03 Load machine.
- 4.04 Set timer.
- 4.05 Press starter button.
- 4.06 When drying is completed the laundry is sorted into categories i.e. towels, sheets etc.

5.00 Machine 3 (This Machine Is Manually Operated)

- 5.01 This machine has a cool down facility which is provided by opening the top operated vent lever
- 5.02 This machine is suitable for private laundry.
- 5.03 Load machine.
- 5.04 Set timer.
- 5.05 Ensure vent lever is closed
- 5.06 Press starter button.
- 5.07 When cycle has been completed open vent lever completely for 5 minutes.
- 5.08 When drying is completed the laundry is sorted into categories i.e. towels, sheets etc.



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6.00 Machine 4 (This Machine Is Manually Operated)

- 6.01 This machine is temperature controlled via a lever operated air vent.
- 6.02 This machine is used mainly for private laundry.
- 6.03 Load machine.
- 6.04 Set timer.
- 6.05 Adjust vent lever as per provided programme.
- 6.06 Press starter button.
- 6.07 When drying is completed the laundry is sorted into categories i.e. towels, sheets etc.

7. Precautions And Considerations

- ➔ Safety precautions associated with the washing process are to be observed at all times
- ➔ The prescribed lifting technique must be used when loading the machine
- ➔ The metal door rim and inside of the dryer becomes very hot when in use

8. References

- Laundry Guidelines For Rest Homes And Small Hospitals (Ministry of Health)
- Health and Disability Sector Standards NZS 8134:2001 (Standards NZ)

9. Related Documents

- Wash Sorting Procedure
- Washing Process Procedure – Cherry Tree Braunex
- Washing Process Procedure – IPSO 234
- Washing Process Procedure – Seibt and Knapp
- Drying Process Procedure – Colmac Slim Line 1200
- Drying Programmes Nos 1 – 3 Dryers
- Drying Programmes Nos 4 Dryer
- Ironing Process Procedure – Foldmaker 35
- Respirator Instructions – Survivar Blue 2000



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