



Laundry Service Fire Plan

Version No:

4

These fire instructions have been formulated as guidelines for action in the event of a fire occurring in the Grey Hospital Laundry.

It is however expected that employees use their common sense when an emergency arises having as their first priority the preservation of life and the prevention of injury.

It is expected that all employees will make themselves familiar with the following.

- * The WCDHB Fire Procedures – Grey Hospital Booklet (including R.A.C.E.)
- * The location of all fire alarms within the laundry.
- * The location of the fire extinguishers.
- * The method of using the fire extinguishers provided.
- * The position of exits to the outside.
- * The appropriate safe area for laundry staff.

Fire Lectures are run as part of the annual mandatory education programme and it is compulsory for staff to attend.

Fire Prevention

Good housekeeping is to be practiced which:

- * Limits combustion
- * Ensures all electrical plugs and appliances are in good working order.
- * Ensures that all machinery is in a safe condition at all times eg. presses, this is particularly important at the end of a shift.
- * No smoking within the laundry building.

Revision History	Version:	4
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	Authorised By:	GM- Corporate Services
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