



The prime responsibility of the case manager is to oversee and coordinate the treatment as defined in the client's treatment plan.

This broadly includes

- Undertaking comprehensive assessment with new clients, developing a draft treatment/recovery plan, which includes discharge planning, in collaboration with the client and their family, and presenting a summary of the assessment and draft treatment plan to the MDT.
- New assessments are presented at the next available MDT
- Developing a therapeutic relationship with the client to facilitate engagement in treatment.
- Present any increasing risk or concerns directly to the consultant psychiatrist as these concerns arise.
- Maintaining a client centred approach in the development and delivery of interventions to meet the client's ongoing treatment needs, including collaborative clinical notes.
- Develop and update crisis, risk assessment and recovery / relapse prevention plans with the client
- Ensure that the treatment/recovery plan is coordinated, implemented and regularly reviewed and adequately addresses the client's needs, goals and discharge planning
- Engage in therapeutic interventions that meet best practice guidelines, to the level of their individual expertise.
- Work effectively to assist the client on the journey towards recovery, actively increasing the client's linkages back to their communities.
- Engage the client in **three monthly reviews** of their progress/response to treatment. Completing HoNOS collections and updating risk assessment as part of the review.
- Presents the review information to the MDT, adjusts treatment / recovery plan as necessary,
- Ensure that non-service specific client needs are brokered effectively
- Engage with the MDT to discuss/seek guidance regarding changing clinical presentation.
- Maintaining one clinical file
- Safe transfer and exit procedures.