



Referral To Health Camp Procedure

Procedure Number
WCDHB-PPHN-0001

Version Nos:
4

1. Purpose

This Procedure is performed as a means of initiating a referral to a Health Camp for a child if they and their families need support and assistance to achieve positive life outcomes.

2. Application/Responsibilities

This Procedure is to be followed by all community nursing staff throughout West Coast District Health Board (WCDHB).

3. Definitions

For the purposes of this Procedure:

Health Camp is taken to mean facilities that are part of the New Zealand Foundation For Child and Family Health and Development and that provide a caring, supportive and healthy environment where primary school children aged between 5 and 12 years receive training in social skills, peer relationships, and are provided with time out and respite care.

4. Staff Authorised To Perform Procedure/Responsibilities

This Procedure shall be performed by a:

- i) Public Health Nurse; or
- ii) Rural Nurse Specialist; or
- iii) Child and Adolescent Mental Health Staff.

5. Resources Required

This Procedure requires:

- i) New Zealand Health Camps Referral And Initial Information Form

6. Process

- 1.00 The relevant staff member will evaluate the available information against the relevant Entry Criteria to ascertain if the child meets the criteria for the Health Camps.
- 1.01 When a decision has been made that the child meets the Entry Criteria, the relevant staff member is to make an appointment with the child and their family.
- 1.02 During this appointment the relevant staff member is to collect all the required information to enable the referral to be completed.
- 1.03 The relevant staff member is to leave pages 21 to 24 of the New Zealand Health Camps Referral And Initial Information Form with the child and their family.
- 1.04 Once the relevant staff member has received notification that the referral has been accepted/declined, they are to inform the child and their family.



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- 1.05 The relevant staff member is to remain in contact with the child and the family until they enter the Health Camp.
- 1.06 The Health Camp Field Worker will also make contact with the child and their family prior to the entry of the child into the Health Camp.
- 1.07 Upon discharge from the Health Camp, the Health Camp is to send a discharge summary to the referring staff member, and this staff member shall action follow-up as requested.

7. Precautions And Considerations

- ➔ Good communication is to be maintained between all parties
- ➔ Children who require secure care are excluded from Health Camps.

8. References

New Zealand Health Camps Referral & Initial Information Form

9. Related Documents

There are no documents related to this Procedure.

Revision History	Version:	4
	Developed By:	Community Nurses
	Authorised By:	Director of Nursing
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	Date Last Reviewed:	November 2009
	Date Of Next Review:	November 2011